



PARK & RECREATION COMMISSION AGENDA

Monday, June 9, 2014

6:30 p.m.

Public Works

Conference Room

Call to Order

Roll Call

Adopt Agenda

Approval of Meeting Minutes

Old Business

1. Sand Creek Park Update
2. Riverview Park Design Update
3. Wilderness Park Trail Update

New Business

4. Grading Plan for Boulevard Park

Other Business

5. Parks Superintendent Updates

Adjourn



Park & Rec - Regular

Meeting Date: 06/09/2014

SUBJECT: Approval of Meeting Minutes

Attachments

april2014

COON RAPIDS PARK & RECREATION COMMISSION MEETING MINUTES OF MONDAY, APRIL 14, 2014

The regular meeting of the Parks & Recreation Commission was called to order on April 14, 2014 at 6:40 p.m. in the Public Works Conference Room.

Members Present: Chair Tim Arntson, Commissioners Debbie Lerdahl, Ryan McAlpine, and Neal Livermore

Members Absent: Commissioner John Angell, Mike Jacobson, Gen Sand.

Also Present: Gregg Engle, Parks Supervisor, and Ryan Gunderson, Recreation Coordinator

ROLL CALL

Parks Supervisor Gregg Engle acknowledged the roll call.

1. APPROVAL OF THE APRIL 14, 2014 AGENDA

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER MCALPINE, TO APPROVE THE APRIL 14, 2014 AGENDA AS SUBMITTED. MOTION PASSED UNANIMOUSLY.

2. APPROVAL OF PAST MINUTES

Chair Arntson requested the sentence on page 3 in the 3rd paragraph be removed.

MOTION BY COMMISSIONER LIVERMORE, SECONDED BY COMMISSIONER LERDAHL, TO APPROVE THE MARCH 10, 2013 REGULAR MEETING MINUTES AS REVISED. MOTION PASSED UNANIMOUSLY. MCALPINE ABSTAINED.

3. OLD BUSINESS

A. Peppermint Stick and Sunrise Pond Park Equipment Discussion

Parks Superintendent Gregg Engel provided options for the playground at Peppermint Stick Park and shelters at the Peppermint Stick and Sunrise Pond Park. He reviewed the Preliminary Budget and Proposal for Completion. The costs came in under budget for a number of items for Peppermint Stick Park. Total budget for Peppermint Stick Park is \$145,100 which overall is close to budget. Approval will go before City Council.

Parks Superintendent Gregg Engel showed a sketch of the park layout. A request was to have red on the playground equipment. Mr. Engel noted the color red fades more than other colors. Mr. Engel noted the park sign would be redone with perhaps a peppermint

stick picture on the sign. Mr. Engel is not in favor of using red. White would not be a good color either as it will show dirt and weathering. Red could be incorporated in other ways. Commissioner Livermore suggested the gazebo have some red on it. Chair Arntson suggested keeping the theme of the peppermint stick in the park. Commissioner Livermore suggested the concrete be stamped with a peppermint stick. Mr. Engel will work with the distributor of the equipment. There will be no basketball court in the park. The sidewalk will be put on hold until after the street is reconstructed. There is an easement of 10 feet between the two houses.

Peppermint Park should be completed by October 1, 2014. Bids will be sent out for the cement work.

Mr. Engel stated for Sunrise Pond Park the numbers came in under budget for the hexagon shelter. The items for both parks will be ordered at the same time. The colors for the shelter will be green and beige. Irrigation will be installed in July and should be completed by October 1, 2014.

Both parks are considered under the park improvement fund and not referendum monies.

4. NEW BUSINESS

A. Riverview Park Building

Recreation Coordinator Ryan Gunderson provided a preliminary park building drawing for discussion as part of the Riverview Park renovation. Mr. Gunderson said they had meetings with the architect on the shelter/warming house building. Mr. Gunderson showed the location of the building on the Preliminary Site Plan. Chair Arntson stated the hallway seems like a waste of space. He suggested the restrooms be one on each side without a hallway. Mr. Gunderson stated there was not a plan to have a path along the back side of the building. Mr. Gunderson noted the drawing is not to scale. The preliminary budget on the building is \$360,000. WSB handles the bids. WSB is looking at a heating system that would be put into the rafters to conserve space on the floor. The utility room would have the irrigation controls. The City will be meeting with National Little League regarding their water use, irrigation, sod contributions to the project.

Mr. Engel showed on the drawing the planned trail connection. Mr. Engel showed the location of the skateboard park and proposals will be received for what can be obtained for \$30,000. The skateboard park would be easier to manage with fencing (black or green covered chain link fence). Mr. Engel stated he is working with five different companies on the playground plan. Wood surface playground material along with rubber will be used. Forestry is looking at trees to be planted taking into account comments from neighbors. Staff is researching garbage cans, basketball equipment, picnic tables, bike racks, parking lot, irrigation, tennis courts, etc. Metal coated picnic tables will be

used. Staff has met with Musco regarding the lighting. He indicated the areas where there will be lighting on the drawing.

Commissioner Livermore asked about lighting in Peppermint Park. He asked if there are funds remaining that some lighting be looked at.

5. OTHER BUSINESS

A. Grant Partnership & Referendum Update

Mr. Gunderson reviewed the City is seeking grant and partnership opportunities as part of the approved park updates. He provided an update on projects and the status of some partnerships and grants.

Sand Creek – Open House is April 23. Mailings were sent to neighbors announcing the meeting. Engineering is doing soil borings in the next couple of weeks. There was a grant submitted for a regional trail through Sand Creek.

The 85th Avenue Grant preliminary numbers came back and it does not look too good. Staff will work with Fridley to see if they would provide the engineering costs to connect to Fridley's trails.

Discussions will be held with Andover Park and Rec regarding Crooked Lake. Mr. Gunderson will also speak with Andover about fields for adult softball.

Discussions about the trail by the railroad track on county owned property are being held.

The trail up to Avocet is a go but still pending is the trail to connect to Bunker.

Meetings will be held with National and American Little Leagues regarding Sand Creek Park.

Meetings with the Fourth of July celebration stakeholders will be held in the next couple of weeks.

Lighting proposal for Sand Creek will be coming in from Musco.

Mr. Gunderson stated a suggestion would be to have a golf cart selling concessions in Sand Creek. CRAA has had a trailer in the area away from the concession building.

Mr. Engel asked the Commission where they believed the Council had wanted the skateboard park. The area was indicated on the map as being closer to the parking area and street. The consensus of the Commission was to keep the skateboard park where shown on the drawing in the north end. Sand Creek will be bid in the winter.

B. Future Meetings

Mr. Gunderson reviewed a public open house will be held on Wednesday, April 23 to share the preliminary concept that has been discussed with stakeholders, the Commission and Council. The open house will be in the Council Chambers from 6:30 – 8:30 p.m.

The May Parks Commission meeting is the annual tour of parks. Mr. Gunderson asked which parks Staff and the Commission would like to tour. Mr. Gunderson will send out an email to the Commission asking for responses.

Mr. Engel stated he would like to review trails needing improvements. He will prepare a list of possible trails for improvement.

The next meeting of the Commission will be May 12, 2014 starting at 5pm.

Mr. Engel stated Riverwind Building will be brought up to Code for the next three years.

The Mississippi River Corridor is placing new signs in throughout the system.

Erlandson Park vegetation clearing is being done and they are going to run out of money before Part II is completed. This is a three-year program.

Lonni McCaully is looking for volunteer coordinators in the Parks. She will be at the Green Expo looking for volunteers. This would be a clearinghouse for projects and volunteers.

Mr. Engel is working with Kids around the world for the old playground equipment in Peppermint Stick Park and Riverview Parks.

Mr. Engel stated a resident approached him for more Bocce Ball courts.

Commissioner Livermore requested the Commission decide what the next big project will be after the two major projects are planned. Mr. Gunderson stated the Bond has two parts. Commissioner Livermore suggested a five-year plan be done. Mr. Engel stated that will be put on the June meeting agenda for discussion.

Commissioner Lerdahl left the meeting at 8:12 p.m.

Commissioner McAlpine asked if any activities are planned for the summer in the Ice Arena parking lot. Mr. Gunderson stated the St. Paul Farmer's Market said no. He is in discussions with the Lions Club who may want to take a lead on activities but it most likely will not happen this summer.

6. ADJOURNMENT

MOTION BY COMMISSIONER MCALPINE, SECONDED BY COMMISSIONER LIVERMORE, TO ADJOURN THE MEETING. MOTION PASSED UNANIMOUSLY.

THE MEETING WAS ADJOURNED AT 8:15 P.M.

Respectfully submitted,

Gregg Engle
Parks Supervisor



Park & Rec - Regular

1.

Meeting Date: 06/09/2014

Subject: Sand Creek Park Update

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

The process with Sand Creek is moving along. Soil borings have been completed and WSB is analyzing the impact if any on the concept. The County is in the process of doing traffic analysis and a June 17th meeting is set with the County to discuss access points on Northdale Blvd. The process is on schedule to go to Council for approval to design in July.



Park & Rec - Regular

2.

Meeting Date: 06/09/2014

Subject: Riverview Park Design Update

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

Staff has meet with WSB on the 75% complete design plans for Riverview Park. A June 23rd meeting is set to review the 95% plans. Bidding will follow in late July to early August with a construction schedule to follow.



Park & Rec - Regular

3.

Meeting Date: 06/09/2014

Subject: Wilderness Park Trail Update

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

The Wilderness Park trail wetland delineation is complete and staff is awaiting final details on the access point and a joint powers agreement with Anoka County. Advancement of design and construction will follow this fall with construction needing to be completed by June 30th of 2015 under the grant.



Park & Rec - Regular

4.

Meeting Date: 06/09/2014

Subject: Grading Plan for Boulevard Park

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

With construction of Sand Creek in 2015-16, staff and the coordinators of the Fourth of July Celebration have been working on location logistics. The plan is to move the celebration to the Ice Center grounds during the construction. This will include carnival, parade, and fireworks. Staff is advancing a basic grading plan with seeding and irrigation for a portion of the area in front of the Ice Center and old Firestone location. A bid will go out soon for that work to get turf established this fall.



Park & Rec - Regular

5.

Meeting Date: 06/09/2014

Subject: Parks Superintendent Updates

From: Ryan Gunderson, Recreation Coordinator

INFORMATION:

Parks Super
